



GENERAL SERVICES ADMINISTRATION

Federal Supply Services

Authorized Federal Supply Schedule Price List

Human Resources

Contract Number: GS-02F-0129X

Federal Supply Schedule 738X

FSC PSC Code: R799

<http://www.leidos.com/contractcenter#gsa-hr>

Contract Period: April 12, 2011 through July 11, 2016

Leidos GSA Program Management Office:

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Business Size: Large

Mod PO-0012 Effective 04/12/16

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[®], a menu-driven database system. The Internet address for **GSA Advantage!** is <http://www.gsaadvantage.gov>. GSA Advantage! is a trademark of the General Services Administration in the U.S. and/or other countries.

Customer Information

- 1a. **Special Item Number(s):** SIN 595-28 Social Services, Professional Counseling and Veterans' Readjustment & Behavioral Health Services
- 1b. **Price list and rates:** See Page 9
- 1c. **Labor Category descriptions and qualifications:** See page 10
- 2. **Maximum Order:** \$1,000,000. Reference page 5 (the Maximum Order Threshold is not a ceiling on order size).
- 3. **Minimum Order:** \$100.00
- 4. **Geographic Coverage:** Leidos worldwide locations.
- 5. **Point(s) of Production:** Leidos worldwide locations.
- 6. **Discount from List Prices or Statement of Net Price:** All prices herein are net.
- 7. **Quantity Discounts:** None. Discounts may be negotiated at the task order level.
- 8. **Prompt Payment Terms:** Prompt Payment Terms may be negotiated at the task order level.
- 9a. **Government Commercial Credit Card At or Below Micro-Purchase Threshold:** Government commercial credit cards are acceptable for orders below the micropurchase threshold.
- 9b. **Government Commercial Credit Card above Micro-Purchase Threshold:** Contact Contractor's Representative for credit card acceptance of orders above the micropurchase threshold.
- 10. **Foreign Items:** None.
- 11a. **Time of Delivery:** Time of delivery is specified in negotiated delivery/task orders.
- 11b. **Expedited Delivery:** As required at the task order level.
- 11c. **Overnight and Two Day Delivery:** Not applicable. Time of delivery is specified in negotiated delivery/task orders.
- 11d. **Urgent Requirements:** Agencies can contact the Contractor's representative to affect a faster delivery.
- 12. **F.O.B. Point(s):** Destination.
- 13a. **Ordering Address:**

Leidos, Inc.
Attention: Sandra L. Reid
11951 Freedom Drive
Reston, VA 20190
Phone: 202-386-1703
Email: reidsand@leidos.com
- 13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. **Payment Addresses:** Should Electronic Funds Transfer (EFT) payment be available, Leidos requests that the EFT remittance be specified as follows:

Leidos, Inc.
Citibank, N.A.
New York, NY 10043
Account # 30547584
ABA No. 021000089

Should EFT not be available, the remittance address is:

Leidos, Inc.
P.O. Box 223058
Pittsburgh, PA 15251-2058

Reference Information for all checks:

The name of the customer making payment, the contract number/delivery order number, the invoice number and, if available, project number.

15. **Warranty Provision:** Provision for any appropriate and applicable warranties shall be specifically identified in individual orders. Such warranties are subject to the negotiations between the ordering agencies and the contractor.
16. **Export Packaging Charges:** Not applicable.
17. **Terms and Conditions of Government Commercial Credit Card Acceptance:** Leidos accepts government commercial credit cards in accordance with government commercial credit card program guidelines.
18. **Terms and conditions of rental, maintenance, and repair:** Not applicable.
19. **Terms and conditions of installation:** Not applicable.
- 20a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable.
- 20b. **Terms and conditions for any other services:** Not applicable.
21. **List of service and distribution points:** Not applicable.
22. **List of participating dealers:** Not applicable.
23. **Preventive maintenance:** Not applicable.
- 24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** Not applicable.
- 24b. **Section 508 compliance:** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following web site: www.Section508.gov/
25. **Data Universal Number System (DUNS) number:** 967488581
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Leidos is registered in the CCR database.

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Company Overview

Leidos is a science and technology solutions leader working to address some of the world's toughest challenges in national security, health, and engineering. Leidos supports vital missions for our government and the commercial sector, develop innovative solutions to drive better outcomes, and defend our Nation's digital and physical infrastructure from 'new world' threats. www.leidos.com

Overview of the Leidos Health Team

The Leidos Health team, more than 3,000 health experts, provides services and solutions in information technology (IT), public health, healthcare quality and cost, and life sciences to commercial health and federal government customers.

The results? Our customers are improving patient care and are operating more efficiently.

For nearly 30 years, we have helped our customers across the healthcare spectrum prevent, diagnose, and treat illnesses, and today, we are developing next-generation solutions in areas such as biomedical research and health analytics to turn data into actionable information for clinicians and their patients.

From implementing and optimizing electronic health records to conducting groundbreaking research to treat cancer and AIDS, our passion to help our customers improve patient care and reduce costs is transforming healthcare.

Through our GSA Human Resources Schedule 738X schedule, Leidos offers a broad array of social services designed to mitigate the effects of stress disorders and enhance quality of life, bolster mission readiness, and support the Government's retention goals. It provides advice, training, and counseling in self-improvement, health and wellness training, stress management, family situations, substance abuse and legal consultation.

Outreach and Training Overview

The physical and emotional stress of deployment can have an unimaginable impact on the mental health of active duty personnel, veterans, and their families. Coping mechanisms may include alcohol and substance abuse or in the worst case, suicide. Leidos offers an array of services designed to mitigate the effects of stress disorders and enhance quality of life, bolster mission readiness, and support the services' retention goals.

Leidos provides a team of doctors, nurses, psychologists, social workers, epidemiologists, and scientists who are dedicated to improving the health and well-being of servicemen and women and their families.

The Nurse Advice Line (NAL) contract, awarded to Leidos in 2013, is designed to advance the DHA's goals of improving the availability and quality of care for its beneficiaries while reducing the overall cost of care. NAL beneficiaries will receive around-the-clock access to nurse advice line services where customer calls will be triaged using patented nurse triage algorithms to determine the most appropriate and effective level of care.

Under the contract, Leidos will provide NAL services to more than nine million eligible TRICARE beneficiaries in all 50 states, making it one of the largest and most complex programs of its kind. The scope of work includes call center services, nurse triage services, medical appointing services and administrative support delivered by an expert team of customer service representatives, registered telehealth nurses, and appointment clerks. This team of professionals will provide TRICARE beneficiaries clinical advice and urgent care support based on nationally recognized algorithms, protocols, and guidelines; and enable eligible military enrollees to schedule, cancel, and reschedule appointments through the MHS Composite Health Care System and the Coast Guard's Epic electronic health record system.

Analyzing Effects of Combat and Operational Stress

We conduct research on post-traumatic stress disorders and traumatic brain injuries to identify potential treatments and improve outcomes. Leidos promotes resiliency through training and education to help active duty personnel and their families cope with stress before, during, and after deployment. We educate physicians and healthcare professionals on how to recognize the signs of behavioral health disorders and have helped to introduce alternative medicine therapies such as acupuncture. Leidos health promotion

experts also support efforts to reduce the stigma of seeking help for behavioral health issues.

Substance Abuse Counseling for Youth

For active duty soldiers and their families stationed overseas, Leidos delivers a comprehensive, community-based program for adolescents to educate them on the dangers of alcohol and substance abuse. Services include prevention and education, identification and referral, and outpatient substance abuse treatment. This helps to bolster mission readiness, strengthen family life, and reduce early returns and costly international and community incidents.

The Leidos program called the Adolescent Support and Counseling Services (ASACS) Program has 53 masters level, licensed, and AOD certified personnel. Forth-five (45) of them are credentialed at DoD Medical Treatment Facilities. ASACS uses a SAMHSA National Registry of Evidence-based Programs and Practices model called Feedback Informed Therapy (FIT) in terms of counseling. We have quantifiable outcomes which can be provided. ASACS provides a continuum of services from identification & referral to prevention and further on to outpatient treatment. While primarily focused on the adolescent, we encourage family participation to increase the chances of success. In terms of suicide prevention - in the 26 year history of the program, there has not been a suicide of an active ASACS client.

International Employee Assistance Program

Leidos works with corporations and the U.S. government to optimize the productivity and retention of employees stationed abroad. Through our international employee assistance program, we provide services and devise strategies that help employers reduce workplace stress and improve the overall quality of life for expatriate workers.

Leidos has been delivering IEAP services to global companies since 1995. Our offerings include, pre-assignment assessments, orientations, status check calls, repatriation services, training, IEAP counseling, crisis intervention and response to critical incidents. In addition, our key providers possess specialties in substance abuse and post-traumatic stress disorder treatment and critical incident stress management.

We work closely with our customers to create customized IEAP programs. As our customers change and their global needs shift, Leidos adapts our services to meet those requirements. The continuum of services includes:

- Expatriate Services*
- Training*
- IEAP Direct Counseling Services*
- Management and Human Resources Consultation*
- Critical Incident Stress Management (CISM)*

Leidos expatriate services help to assure a smooth transition for employees and their families before, during and after their global assignment. Employers benefit from well-adjusted employees who integrate successfully into the local culture and are able to focus on their jobs

Summary of Behavioral Health Research and Outreach Support Services and Benefits

- Adolescent substance abuse counseling services:
 - ✓ *Helps improve mission readiness and strengthen family life*
- Combat and operational stress research:
 - ✓ *Identifies and helps remove barriers to seeking behavioral health services*
 - ✓ *Promotes awareness and early treatment of combat-related stressors*
- Traumatic brain injury (TBI) and post-traumatic stress disorder (PTSD) research:
 - ✓ *Supports development of effective stress mitigation and suicide prevention therapies and treatments*
- Behavioral health assessments:
 - ✓ *Assists in identifying individuals susceptibility to PTSD*
- Complementary and alternative medicine program development:
 - ✓ *Supports treatments for PTSD, TBI and musculoskeletal issues*

- Resilience promotion:
 - ✓ *Bolsters mission readiness and supports retention*
 - ✓ *Offers tools to help servicemen and women cope with the stresses encountered before, during and after deployment*
 - ✓ *Helps improve the quality of life of service personnel, veterans, and their families*
- Evocative training:
 - ✓ *Training military personnel on how to discuss sensitive topics can help save lives*

Leidos Human Resources Schedule Overview

Under the General Services Administration federal supply schedule contract Human Resources Schedule 738X, Leidos offers a broad array of social services designed to mitigate the effects of stress disorders and enhance quality of life, bolster mission readiness, and support the government's retention goals.

The Human Resources contract is an indefinite delivery, indefinite quantity multiple award schedule contract that provides for task orders to be placed as firm fixed-price or time and material using the labor categories and ceiling rates defined in the contract. The order type is at the discretion of the ordering agency. To learn more about Leidos's Human Resources contract, please visit our Web site at <http://www.saic.com/gsa>.

Under the Federal Supply Schedule program, GSA enters into contracts with commercial firms to provide supplies and services at stated prices for given periods of time. Orders are placed directly with the schedule contractor, and deliveries are made directly to the customer. The federal supply schedule program mirrors commercial buying practices more than any other procurement process in the federal government today. It provides customers with literally millions of state-of-the-art, high-quality commercial products and services at volume discount pricing on a direct delivery basis. The Federal Supply Schedule program also offers the benefits of shorter lead times, lower administrative costs, and reduced inventories.

Multiple Award Schedule contracts are awarded to contractors supplying comparable commercial supplies and services at government-negotiated, pre-approved prices. They provide federal agencies with the variety and the flexibility necessary to select the best-valued professional services to meet their requirements. Consistent with the Competition in Contracting Act, multiple award schedule contracts are competitive in that participation in the program is open to all responsible sources, and orders placed following the procedures in Federal Acquisition Regulation 8.4 result in the lowest overall cost alternative.

Contract Clauses

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12 – Acquisition of Commercial Items. As much as possible, GSA multiple award schedule contracts include only those clauses required, either to implement provisions of law or executive orders applicable to the acquisition of commercial items or determined to be consistent with customary commercial practice. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (e.g., security, hazardous material handling, and key personnel) provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law. For a list of clauses and terms and conditions included in the contract, contact the Leidos Human Resources points of contact.

Orders Exceeding the Maximum Order Threshold (MOT)

All GSA MAS contracts contain a price point called a maximum order threshold. This threshold is not a ceiling on an order size; rather, it is a point where the contractor must honor any order exceeding that amount unless that order is returned to the ordering agency within 7 days after issuance.

Blanket Purchase Agreements

Ordering activities may establish Blanket Purchase Agreements (BPA's) under any GSA schedule contract. A GSA schedule BPA simplifies the filling of recurring needs for supplies or services, while leveraging a customer's buying power by taking advantage of quantity discounts, thus saving administrative time and reducing paperwork.

BPA's are established in accordance with the procedures in Federal Acquisition Regulation Part 8.405-3. An ordering activity may request a price reduction based on the total estimated volume of the BPA, regardless of the size of individual orders. BPA's may be established with one or more scheduled contractors at the

discretion of the ordering activity. When establishing multiple BPA's, the ordering activity must specify the procedures for placing orders under the BPA's. A BPA may extend beyond the current term of its GSA schedule contract, so long as there are option periods in the GSA schedule contract that, if exercised, will cover the BPA's period of performance.

Contractor Team Arrangements

Contractor Team Arrangements (CTA's) are encouraged under the Federal Supply Schedules Program. Under a CTA, two or more GSA Schedule contractors work together, by complementing each other's capabilities, to offer a total solution to meet an ordering activity's requirement rather than ordering activity making separate buys for each part of a requirement. The CTA combines the supplies and/or services from the team members' separate GSA Schedule contracts. It permits contractors to compete for orders for which they may not independently qualify. A customer benefits from a CTA by buying a solution rather than making separate buys from various contractors. Contractor Team Arrangements provide a "win-win" situation for both GSA Schedule contractors and ordering activities.

For additional information, reference GSA's website at <http://www.gsa.gov/portal/content/200553> or contact the Leidos Environmental Services Program Management Office.

Subcontracting to Small Business

Recognizing both the social and economic benefits, Leidos is committed to the maximum Practicable use of small, HUBZone small, small disadvantaged and women-owned small business concerns as subcontractors.

Special Item Number (SIN) Description(s)

595 28—Social Services, Professional Counseling and Veterans' Readjustment & Behavioral Health Services - Contractor provides comprehensive employee assistance and related social and behavioral health counseling and readjustment services including, but not limited to, traditional EAP, vocational and psychosocial rehabilitation, physical/occupational/educational therapy and outpatient recovery; personal and family support, wellness coaching, psychotherapy, including homeless counseling and placement services, emergency response and social advocacy services, educational and public health program administration, service registries (employment, daycare, etc.); legal, benefit/compensation consultation in the areas of individual and family personal and financial enhancement. Provides Telemental Health counseling services which augments treatment and improves patient access using Telehealth channels. Provides licensed and credentialed personnel who provide case management behavioral health support leading to improved patient centered outcomes in the evaluation, assessment, treatment and rehabilitation of identified patient population individuals (i.e. multi-tour war theater veterans; disaster victims; incarcerated individuals delivered either in-the-home, in community based facilities or in correctional facilities), telephonically, via remote video and/or via telehealth, web-based and/or social media channels - in areas including but not limited to, substance abuse disorder (SUD), suicide prevention, depression, military sexual trauma (MST), Post-Traumatic Stress Disorder (PTSD) and/or Traumatic Brain Injury (TBI) and/or Polytrauma. Services may be all inclusive, separate, short and/or long term, bundled or unbundled.

GSA Schedule Price List

SIN 595-28 HR Support: Social Services

GSA Labor Category	Hourly Labor Rates				
	Year 1	Year 2	Year 3	Year 4	Year 5
	4/12/11 to 4/11/12	4/12/12 to 4/11/13	4/12/13 to 4/11/14	4/12/14 to 4/11/15	4/12/15 to 7/11/16
SME Human Resource Consultant	\$323.34	\$331.43	\$339.71	\$348.21	\$356.91
Sr. Human Resource Consultant II	\$169.13	\$173.36	\$177.70	\$182.14	\$186.69
Sr. Human Resource Consultant I	\$144.26	\$147.87	\$151.56	\$155.35	\$159.24
Human Resource Consultant I	\$100.49	\$103.00	\$105.57	\$108.21	\$110.92
Professional Staff Member III	\$79.59	\$81.58	\$83.62	\$85.71	\$87.85
Professional Staff Member II	\$64.67	\$66.29	\$67.94	\$69.64	\$71.38
Professional Staff Member I	\$49.75	\$50.99	\$52.27	\$53.58	\$54.91
Human Resource Support II*	\$54.72	\$56.09	\$57.49	\$58.93	\$60.40
Human Resource Support I*	\$44.77	\$45.89	\$47.04	\$48.21	\$49.42

*Indicates SCA eligible categories – See the SCA Matrix following this price list for additional information regarding these labor categories.

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based upon the U.S. Department of Labor Wage Determination Number(s) identified in the matrix below. The prices offered are based upon the preponderance of where work is performed and should the contractor perform work in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Human Resources Contract Labor Category	Occupational Code Labor Category	Wage Determination Number
Human Resources Support I	01112 - General Clerk II	05-2103
Human Resources Support II	01312 - Secretary II	05-2103

LABOR CATEGORIES AND QUALIFICATIONS

Labor Category	Minimum Education and Experience Requirements	Position Duties/Responsibilities
SME Human Resource Consultant	PhD/MD + 18 yrs. experience (or equivalent)	Provides expert technical and managerial leadership.
Sr. Human Resources Consultant II	MA/MS + 5 yrs. experience (or equivalent)	Provides management, technical review, industry insight, issue resolution, employs proven problem solving techniques, and directs critical decision making. Participates in the strategic, tactical, and operation aspects of projects.
Sr. Human Resources Consultant I	MA/MS + 3 yrs. experience (or equivalent)	Provides management, technical review, industry insight, issue resolution, employs proven problem solving techniques, and directs critical decision making. Participates in the strategic, tactical, and operation aspects of projects.
Human Resource Consultant I	BA/BS + 2 yrs. experience (or equivalent)	Performs a variety of technical, managerial, and/or operational activities and services in support of human resource or public health projects. Participates in the strategic, tactical, and operation aspects of projects.
Professional Staff Member III	BA/BS + 1 yr. experience (or equivalent)	Provides general technical, managerial, and operational support for definition, analysis, requirements development, and implementation for a variety of human resources issues.
Professional Staff Member II	BA/BS or equivalent	Provides general technical, managerial, and operational support for definition, analysis, requirements development, and implementation for a variety of human resources issues.
Professional Staff Member I	High School Diploma + 2 yrs. experience (or equivalent)	Provides general technical, managerial, and operational support for definition, analysis, requirements development, and implementation for a variety of human resources issues.
Human Resources Support II	High School diploma + 3 yrs. experience (or equivalent)	Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, program management support, event planning and administration, office relocation planning, mail services, records, data input and other office administration functions. May perform other duties as assigned.
Human Resources Support I	High School diploma or equivalent	Provides clerical support to technical and management-level personnel in the areas of document planning, project administration, program management, and records management. This position also assists with office relocation, incoming and outgoing mail, data entry and other routine tasks as assigned.

Substitution/Equivalency:

GED or vocational degree = high school diploma

AS/AA degree = two (2) years general experience

BS/BA = six (6) years general experience or AS/AA + four years general experience

MS/MA = ten (10) years general experience, or AS/AA + eight (8) years general experience, or BS/BA + four (4) years general experience

Ph.D. = thirteen (13) years general experience, AS/AA + eleven (11) years general experience or BS/BA + seven (7) years general experience, or MS/MA + three (3) years general experience